

### Business Disaster Recovery Toolkit

Given the current catastrophic bushfires all of Australia has been experiencing, the topic of disaster recovery is worth revisiting, as there are many steps that can be taken as precautions to an event (beyond your control) that may have significant impacts on your business.

Following a disaster, it is anything but business as usual for you, your employees, customers, and possibly your suppliers and the broader community. This guide has been prepared to assist you as business owners or managers, to take a considered approach to the many elements of recovery following a disaster. The information in this guide has been grouped as follows:

1. **Immediately following the disaster** – aspects to consider in the first few weeks following a major disaster
2. **Steps to recovery** – the analysis and evaluation each business should consider within the first few months following a major disaster
3. **The recovery plan** – guidance on developing a plan to restart your business
4. **Long-term disaster recovery** – additional activities to be undertaken post-disaster to ensure that the business operates more effectively and efficiently.

Each section of this toolkit contains checklists and templates to assist in the disaster recovery process for your business as well as further references that can be reviewed as required. This toolkit focuses on the business issues those affected either directly or indirectly by a disaster should consider.

Where you have difficulties with such issues, we advise you to seek the support and assistance of your accountant, trusted advisers and businesses in your supply chain who have an interest in the success of your recovery.

***This toolkit does not focus on the myriad of non-business issues that you may face. For those issues, we encourage you to seek the support from appropriate professionals.***

***[To access the Toolkit please click on this link.](#)***

#### Disclaimer:

*Business Plus is distributed monthly by CBSW Tax & Business Advisors to provide information of general interest to our clients. The content of this newsletter does not constitute specific advice. Readers are encouraged to consult their CBSW advisor for advice on any specific business matters.*

Providing you  
professional  
direction



***Our liability may be limited by a scheme approved under Professional Standards Legislation.***